



# Delivered Product Report

This document provides information on the Delivered Product Report, which is a standard report available in FuelsManager.

Prerequisites: The Delivered Product report should have been preconfigured for your Site, and your User account should belong to a User Group that has been assigned to view the report. See the *Report Assignment Configuration* help page for more information.

The Delivered Product Report allows you to track product deliveries per BOL (Bill of Lading) for a specified date range. You may view product deliveries for all or a particular Site(s), Manager, Product, Stockholder, Shipper, Bill To company, and Ship To company. Gross and Net volume Grand Totals per Manager are shown at the bottom of each page. A Use 'Ship To Filter' field is available on the report header to locate BOLs for a particular Ship To company.

When set to True, The Ship To Filter field takes precedence over the Ship To field.

Site: 
Manager: 
View Report

Start Date: 
End Date:

Product: 
Stockholder:

Shipper: 
Bill To:

Ship To: 
Use 'Ship To Filter':  True  False

ShipTo Filter:

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### DELIVERED PRODUCT REPORT

Start Date: 06/01/2022  
 End Date: 06/08/2022  
 Site:   
 Manager: <All>  
 Stockholder: <All>  
 Product: <All>  
 BOL# 2022060100000002 thru 2022060600000064

BOL #	DATE	TIME IN	TIME OUT	PROD.	SHIPPER	BILL TO	SHIP TO	PIDX CODE	SHIP TO NAME	CARRIER	GROSS	NET
2022060100000002	6/1/2022			12630							(900)	(900)
2022060100000042	6/1/2022	18:26	18:44	12222							0	0
2022060100000043	6/1/2022	18:53	18:56	12222							(28)	(28)
2022060200000003	6/2/2022			12630							(2,000)	(2,000)
2022060200000004	6/2/2022			12630							(1,000)	(1,000)
2022060200000005	6/2/2022			12630							(1,000)	(1,000)
2022060200000006	6/2/2022			12630							(1,000)	(1,000)
2022060200000007	6/2/2022			12630							(1,000)	(1,000)
2022060600000008	6/4/2022			12122							(1,000)	(1,000)
2022060600000058	6/4/2022	08:08	08:21	12222							(1,478)	(1,473)
2022060600000063	6/4/2022	12:40	12:48	12222							(1,295)	(1,283)
2022060600000064	6/4/2022	12:49	13:00	12222							(1,978)	(1,970)
<b>Manager - Grand Total :</b>											<b>(12,679)</b>	<b>(12,654)</b>

6/9/2022 2:57:45 PM
Version 12.0.0.0
All Volumes in Gallons
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You must belong to a FuelsManager user group with appropriate security access rights to view and modify data. Some pages may not be available for entry or edit depending on your user security rights.

## Viewing the Delivered Product Report

You may view the Delivered Product Report from the Reports menu. Follow the steps below:

- 1) Log in to a **Site** or **Site Group** in FuelsManager.
- 2) From the menu, select **Reports > Operations > Delivered Product Report**. The report header displays.
- 3) In the **Site** field, select the Site(s)/Site Group(s) in which you want to view delivered products.
- 4) Select all or a particular **Manager** from the list.
- 5) Enter or select the **Start Date** and **End Date** range in which you want to view the report data.
- 6) Select all or a particular **Product, Stockholder, Shipper, Bill To** company, and/or **Ship To** company to further filter the report data.
- 7) If you want to locate BOLs for a particular Ship To company, enter the **search string** in the *ShipTo Filter* field, and then set *Use 'Ship To Filter'* to **True**.
  - When set to **True**, locates the BOL(s) for the Ship To company based on the string entered in the *ShipTo Filter* field.
  - When set to **False**, locates the BOL(s) for the selected *Ship To(s)*.

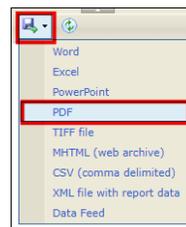
*For more information, see the Use 'Ship To Filter' description in the Report Header Field Descriptions section below.*
- 8) Click **View Report**. The report values are refreshed based on your selections.

## Printing the Report

You may print the report from the header. Follow these steps:

- 1) Click the **Export**  dropdown menu.
- 2) Select **PDF** from the list and then save the file in your desired folder location.
 

*Varec recommends to use the PDF format for exporting reports.*
- 3) Open the **PDF** file and then **print** the report.



## Report Header Field Descriptions

Field	Description
Site	Filters the table to only show data within the specified date range for all or the selected Site(s).
Manager	Filters the table to show data within the specified date range for all Managers or the selected Manager.
Start Date	Indicates the start date for the report data.
End Date	Indicates the end date for the report data.

## Report Header Field Descriptions (continued)

Field	Description
Product	Filters the table to show data within the specified date range for all Products or the selected Product.
Stockholder	Filters the table to show data within the specified date range for all Stockholders or the selected Stockholder.
Shipper	Filters the table to show data within the specified date range for all Shippers or the selected Shipper.
Bill To	Filters the table to show data within the specified date range for all Bill To companies or the selected Bill To company.
Ship To	Filters the table to show data within the specified date range for all Ship To companies or the selected Ship To company. <i>The Use 'Ship To Filter' field (below) may affect the data shown on the report regardless if a Ship To(s) is selected.</i>
Use 'Ship To Filter'	Determines if the <i>ShipTo Filter</i> (below) is used, which allows you to locate BOL(s) for a particular Ship To company: <ul style="list-style-type: none"> <li>When <b>True</b>, enforces the following: <ul style="list-style-type: none"> <li>- Uses the <i>ShipTo Filter</i> field instead of the <i>Ship To</i> field.</li> <li>- Shows the BOL(s) for the Ship To company based on the string entered in the <i>ShipTo Filter</i> field.</li> <li>- Disregards any selection in the <i>Ship To</i> field.</li> </ul> </li> <li>When <b>False</b>, enforces the following: <ul style="list-style-type: none"> <li>- Does <u>not</u> use the <i>ShipTo Filter</i> field.</li> <li>- Shows the BOL(s) for the selected <i>Ship To(s)</i>.</li> <li>- Disregards any entry in the <i>ShipTo Filter</i> field.</li> </ul> </li> </ul>
ShipTo Filter	Filters the table to only show data within the specified date range for the entered string. <i>The Use 'Ship To Filter' field (above) may affect what is shown on the report regardless if a ShipTo Filter is entered.</i>
View Report	Click to view the report based on the selected criteria.

## Report Column Descriptions

Field	Description
BOL #	Lists the BOL (Bill of Lading) numbers associated with the product deliveries.
Date	Lists the dates when the products were delivered.
Time In	Indicates the time when the Driver carded in to enter the facility where the product was delivered.
Time Out	Indicates the time when the Driver carded out to leave the facility where the product was delivered.
Prod	Lists the products that were delivered.
Shipper	Lists the shippers associated with the product deliveries.
Bill To	Lists the companies billed for the product deliveries.
Ship To	Lists the Ship To company IDs where the product was delivered.
PIDX Code	Lists the standard codes used by the Petroleum Industry Data Exchange (PIDX).
Ship To Name	Lists the names of the companies where the product was delivered.
Carrier	Lists the carriers that delivered the products.
Gross	Lists the gross volume of product delivered.
Net	Lists the net volume of product delivered.